



Army Career and Alumni Program
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Core Classes

Transition Overview: program overview of the Individual Transition Plan (ITP), Value of a Mentor, Family Concerns, Special Issues, and Support Resources.

MOC Crosswalk: Requirement of VOW Act. Complete a **gap analysis** to translate your education, training, experience, and skills into their equivalent civilian career goals.

Department of Labor (DOL) Employment Workshop: Requirement of VOW Act. This 3 day Workshop is divided into sections on job strategies, networking, resume building, and interviewing.

Department of Veteran Affairs (VA) Benefits Briefing: Requirement of VOW Act. 4 hour briefing in which VA Counselors explain the broad range of VA benefits and your eligibility for compensation and pension, health care, home loan guarantee, life insurance, survivor and burial. They will also cover the Vocational Rehabilitation and Employment program designed to help you prepare for, find and keep a job.

Financial Planning Seminar: Requirement of the VOW Act. Develop a 12 month post-transition budget, document living expenses, learn about debt management, analyze credit report, and an action plan to reach your goals.

Individual Transition Plan Review (ITP Review) Final segment of the 5 day curriculum where you are provided additional information to assist in completing your ITP, ensuring you will meet Career Readiness Standards prior to clearing.

Advanced Career Preparation Workshop: Are you really prepared to get your dream job?? This workshop will prepare you as you learn from a professional Image Consultant on how to dress for success and ensure a great first impression. Next, you will learn the advantages and disadvantages of social media in your job search. To top it off, we bring the source straight to you with actual employers who will provide federal and corporate resume reviews and mock interviews.



Additional Classes

Federal Resume: This class reviews the methods used in translating your military evaluations and skills into federal skills. Then, you will be given some tips focusing on techniques for a successful federal job search and the process involved in applying for a federal job.

Employee Benefits & Salary Negotiation: Are you familiar with an employee benefits package? Learn the differences between Medical Insurance, Dental, Vision, Company Retirement/Flexible Spending Plan(s), Disability, and other employee types of benefits.

One of the advantages of the private sector is being able to negotiate your salary in conjunction with your benefits. We know that discussing salary requirements is never easy. You really want the job, but you also want to take your earning power to new levels. How do you use these two to your advantage? Sign up for this class to find out.

Investment Management Strategies: Advanced financial planning workshop where you learn about investment strategies, retirement sources of income, evaluating your financial situation, building portfolios, and managing your investments to maximize your money!

Boots to Business (B2B): This 2 day workshop designed by the SBA will help you establish a business plan for success as you move your way through the world of an entrepreneur. You will receive the tools and knowledge needed to identify a business opportunity, draft a plan, and launch your enterprise.

Starting a Business (Franchise): Are you prepared for your next career? Consider the option of self-employment franchise ownership. In this seminar you will learn about the advantages of franchising, business models, investment ranges and financing options, how to investigate and choose a franchise and how the entrepreneur's source can help.

Post 9-11 GI Bill: The new Post 9-11 GI Bill is a powerful education tool for veterans, service members, and a service member's spouse and/or children thanks to the new transfer feature. Learn how to maximize these benefits so everyone can benefit!

Marketing Yourself for a 2nd Career: Only offered twice a year!! Sign up today to gain insight on completing your job search package. You will learn your REAL competition for finding a job, how to market yourself and your resume, perception of civilian employers, how they look at your resume, and how to network and penetrate the hidden job market.