### Antiterrorism Individual Protective Measures

#### HOW YOU can FOIL TERRORISTS

**TERRORISTS DEPEND ON YOU!!!**

A dynamic threat environment demands our utmost vigilance and discipline, we must refine existing protective measures to prevent or substantially mitigate any threat.

This card offers a number of proven security techniques and considerations that limit opportunities to be targeted by terrorists.

**GENERAL SECURITY ISSUES**

#### Guard Information About Yourself and What You Do

- Limit discussion and accessibility of any information (written or verbal) that may provide terrorists insights for targeting.
- Always use secure means when passing sensitive information.
- Destroy identifiable information.
- Write down license numbers of suspicious vehicles; note description of occupants.

**Be Prepared for the Unexpected**

- Plan for the range of threat possibilities, avoid established or predictable patterns.

#### TELEPHONE SECURITY

If you receive a threatening phone call or Bomb Threat, dial *57 (verify local procedures), wait for the confirmation message that traces the caller, and then report the call to local authorities immediately.

#### HOME SECURITY

**Be Prepared for the Unexpected**

- Brief family members on your residential security and safety procedures.
- Ensure family members learn a duress word and it is on file at your office.
- Advise associates or family members of your destination and anticipated time of arrival.
- Use peephole viewers before you open the door.
- Don't open the door to anyone until you know who it is.
- Ensure sufficient illumination exists around your residence.
- Be alert to strangers who are on government property for no apparent reason.
- Refuse to meet with strangers outside your work place.

#### MAIL BOMB INCIDENTS

**Be Prepared for the Unexpected**

- Avoid opening or processing mail in close proximity to others.
- Check mail and packages for:
  - Unusual odors (shoe polish or almond smell).
  - Too much wrapping.
  - Bulges, bumps, or odd shapes.
  - No return address or unfamiliar handwriting.
  - Protruding wires or strings.
  - Oily stains on the package.
  - Appearance of foreign style handwriting.
  - Clear the area immediately and notify your chain of command, local authorities or the FBI.

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**OFFICIAL/UNOFFICIAL TRAVEL SECURITY**

**Be Prepared for the Unexpected**

- Prior to Travel - Ensure your Level 1 AT Training is current.
- Prior to Travel (OCONUS) - Receive AOR specific Threat Briefing (by security officer).
- Hotel Selection Considerations – Select an inside hotel room (away from the street-side window), preferably on the 4th–10th floors.
- If traveling overseas, know the location of the US Embassy and other safe locations where you can find refuge or assistance.

#### Guard Information About Yourself - Maintain a Low Profile

- Destroy all envelopes or other items that show your name, rank, or other personal information.
- Instruct your family and associates not to provide strangers with information about you or your family.
- Be cautious about giving out information regarding family travel plans or security measures and procedures.
- Consider removing your name and rank on your home/military quarters.
- Avoid the use of your name and rank on answering machines.

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**TO/FROM WORK – IN TRANSIT SECURITY**

**Be Prepared for the Unexpected**

- Look for tampering. Look under your auto.
- Limit discussion and accessibility of any information (written or verbal) that may provide terrorists insights for targeting.
- Always use secure means when passing sensitive information.
- Alter routes and avoid choke points.
- Alternate parking places.
- Plan safe locations along your route.
- Consider wearing civilian clothing when riding on mass transit.
- Avoid car markings that identify you as senior ranking DoD personnel (such as GO stars on vehicles).

#### Guard Information About Yourself - Maintain a Low Profile

- Consider wearing civilian clothing when riding on mass transit.
- Avoid car markings that identify you as senior ranking DoD personnel (such as GO stars on vehicles).
- Always remove base stickers if you are selling or otherwise disposing of your POV.

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