



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

REPLY TO
ATTENTION OF

IMBV-SO

26 June 2014

MEMORANDUM FOR US Army Fort Belvoir Personnel

SUBJECT: Fort Belvoir Policy Memorandum # 48, Smoke-Free Workplaces, Facilities, and School Grounds

1. REFERENCES:

a. Executive Order 13058 – Protecting Federal Employees and the Public from Exposure to Tobacco Smoke in the Federal Workplace, Federal Register, 13 August 1997.

b. Army Regulation 600-63 (Army Health Promotion) 7 May 2007/RAR 7 September 2010.

2. PURPOSE: To establish policy on smoke-free workplaces, facilities and school grounds on Fort Belvoir.

3. APPLICABILITY: This safety policy applies to all persons on Fort Belvoir.

4. POLICY:

a. Commanders, supervisors, Soldiers and Civilians will ensure that people are protected from the effects of secondhand smoke in the workplace, installation facilities and school grounds. Organizational elements will ensure a smoke-free environment. Smoking is **prohibited** in the following areas:

(1) All Department of Defense-occupied workplaces. Designated indoor smoking rooms/areas are expressly prohibited.

(2) Within 50 feet of common points of entrances and exits of buildings.

(3) All military vehicles and aircraft and all official vans and buses.

(4) Common spaces of multiple housing areas, including Army-operated hotels. Common space includes any space within a building that is common to occupants and visitors. These areas include, but are not limited to, corridors, laundry rooms, lounges, stairways, elevators, lobbies, storage areas, and restrooms.

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(5) In front of windows and building air intakes. Smokers must ensure that smoke does not drift into nearby buildings.

(6) In all child development centers and youth activity facilities. Smokers must use designated smoking areas.

(7) Areas commonly used by non-smokers. Smokers must ensure that nonsmokers are not involuntarily exposed to secondhand smoke in using public sidewalks and attending public events at Fort Belvoir.

b. Violation of this policy may result in adverse administrative or disciplinary action. The penalty depends upon the nature of the violation, the status of the offender, and other relevant factors. Commanders, supervisors, military members and civilian employees are responsible for enforcing Federal and Army policy regarding a smoke free work environment.

c. Fort Belvoir Community Hospital provides tobacco cessation classes and tobacco cessation support groups to help individuals quit smoking. Fort Belvoir community members are strongly encouraged to use these programs to stop the use of tobacco products.

d. Optimal personal health makes each of us more effective as individuals and contributes to the mission of the Army. I encourage all members of the Fort Belvoir community to work together toward a smoke-free environment.

5. PROPONENT. The proponent for this policy is the Installation Safety Office at (703) 704-0649.


MICHELLE D. MITCHELL
Colonel, AG
Commanding