DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

REPLY TO
ATTENTION OF

IMBV-PWE

26 June 2014

MEMORANDUM FOR Fort Belvoir Personnel

SUBJECT: Fort Belvoir Policy Memorandum #30, Fort Belvoir Qualified Recycling Program

1. REFERENCES.

a. Executive Order 13423, Strengthening Federal Environmental, Energy, and Transportation Management, 24 Jan 07.

b. Public Law 97-214, 10 USC Section 2577, Disposal of Recyclable Materials.

c. Department of Defense (DoD) Instruction 4715.4, Pollution Prevention, 6 Jul 98.

d. Memorandum, Office of the Under Secretary of Defense (Installations and Environment), subject: Department of Defense Integrated (Non-Hazardous) Solid Waste Management Policy, 1 Feb 08.

e. Memorandum, DAIM-ZA, subject: Sustainable Management of Waste in Military Construction, Renovation and Demolition Activities, 6 Feb 06.

f. Army Regulation 420-1 (Army Facilities Management), 12 Feb 08, RAR 003, 24 Aug 12.

g. Army Regulation 200-1 (Environmental Quality, Environmental Protection and Enhancement), 13 Dec 07.

2. PURPOSE. To establish policy for Fort Belvoir's Qualified Recycling Program (QRP) and promulgate Fort Belvoir's commitment to recycling and the reduction of non-hazardous solid waste.

3. APPLICABILITY. This policy applies to all military, civilian, partner, and contractor activities at Fort Belvoir.

4. POLICY.

a. In accordance with Executive Order 13423, DoD Policy and Army regulations, participation in the Installation's QRP is mandatory. All installation activities, to include partners and contractors, will actively participate in the installation's QRP in order to reduce waste stream, prevent pollution, and conserve natural resources.

b. The following materials must be recycled: cardboard, glass, metal, aluminum and tin cans, plastic, newspaper and magazines, white paper, toner cartridges, mixed paper, used oil, batteries, tires and yard waste.

c. The Directorate of Public Works, Environmental and Natural Resources Division, manages the QRP as part of the installation's overall solid waste management program. All installation activities, partner organizations and contractors will appoint a Recycling Compliance Person (RCP). This RCP will be the primary point of contact for the QRP coordinator.

d. The Recycling Center (building 1089) located at the corner of Pohick and Theote Roads serves as the central collection and processing point for all recyclable materials other than materials that are required to be processed through the Defense Reutilization Marketing Office.

e. All proceeds from the sale of recyclable materials are retained by the installation and deposited in an established suspense account under the QRP. All recycling proceeds shall first be credited in amount sufficient to cover the cost of labor, operations, maintenance for running the recycling program center, and processing recyclable materials.

f. Fort Belvoir is committed to the protection of the environment and in support Fort Belvoir will achieve a 40% diversion rate for non-hazardous solid waste and a 50% diversion of construction and demolition debris. All new construction, renovation, repair and maintenance, and demolition contracts must include contract performance requirements to divert non-hazardous waste and construction and demolition debris from landfill disposal.

g. All installation activities and partner organizations must ensure that all contracts include the requirement for contractors to adhere to Fort Belvoir's Recycling Policy.

5. PROPONENT. The proponent for this policy is the Directorate of Public Works, Environmental and Natural Resource Division, 703-806-3766.

Michelle D. Mitchell
MICHELLE D. MITCHELL
Colonel, AG
Commanding