



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

REPLY TO
ATTENTION OF

IMBV-PW

12 August 2016

MEMORANDUM FOR US Army Fort Belvoir Personnel

SUBJECT: Fort Belvoir Policy Memorandum #26, Unanticipated Discoveries

1. REFERENCES:

- a. Army Regulation 200-1, Environmental Protection and Enhancement, 13 December 2007
- b. Fort Belvoir Policy Memorandum #31, Excavation Work Permit Requirements and Procedures
- c. Fort Belvoir Integrated Cultural Resources Management Plan, 2001
- d. Archaeological Resources Protection Act of 1979, as amended
- e. Native American Graves Protection and Repatriation Act
- f. National Historic Preservation Act of 1966, as amended

2. PURPOSE: To provide guidance on procedures required in the event of unanticipated discovery of archaeological materials or human remains during an excavation activity.

3. APPLICABILITY: This policy applies to any agency, activity, company, or individual performing any and all types of excavation work on Fort Belvoir and its associated remote facilities.

4. POLICY:

- a. All excavation work performed on Fort Belvoir requires an excavation permit obtained in accordance with Fort Belvoir Policy Memorandum #31, Excavation Work Permit Requirements and Procedures.
- b. In order to protect undiscovered archaeological resources and human remains, any agency, company, or individual performing excavation is required to report immediately any unanticipated discovery of archaeological materials or human remains during an excavation activity. The report shall be made as provided in para 4e. below.

“LEADERS IN EXCELLENCE”

IMBV-PW

SUBJECT: Fort Belvoir Policy Memorandum #26, Unanticipated Discoveries

c. Archaeological materials may include man-made objects (prehistoric and historic period items) and features [e.g., walls constructed of natural materials, paved surfaces (such as cobbles, brick, or other material), or other remnants of cultural activity].

Archaeological materials will most likely pre-date 1930 and might be recognized by the layperson as non-modern debris (e.g., early historic period artifacts and/or Native American stone or ceramic artifacts). Exceptions would be discovery of soda bottles, golf balls, or other modern artifacts that are of less historical significance.

d. Human remains are physical remains of a human body including, but not limited to, bones, teeth, hair, and preserved soft tissues (mummified or otherwise preserved) of an individual. Remains may be articulated or disarticulated bones or teeth.

e. If the entity performing the excavation believes that an unanticipated discovery has occurred, they shall immediately stop work in the area of discovery and notify the Fort Belvoir Cultural Resource Manager (CRM) at 703-806-3759. In the case of the discovery of human remains, the Fort Belvoir Police Department shall also be contacted at 703-806-4277.

f. The entity reporting the discovery shall ensure that no unauthorized personnel have access to the site and no further damage is done to the discovery until Fort Belvoir has complied with 36 CFR 800.13(b) and any other legal requirements including existing agreement documents. Within 24 hours, if possible, the CRM will examine the location of the discovery, accompanied by the Project Manager and any other appropriate staff.

5. PROPONENT: The Directorate of Public Works is the proponent for this policy at 703-806-3759 or 703-806-0020.



ANGIE K. HOLBROOK
Colonel, AG
Commanding